

# Highlander School

9120 Plano Road • Dallas, TX 75238 • 214-348-3220

## Early Childhood Enrollment Process for 2021-2022

- At least one parent must attend an Admissions Open House/Zoom tour.
- Students must meet requirements for designated classes:
  - Pre-K II**
    - Student must be 3 years old by September 1, 2021
    - Student must be completely potty trained, be out of pull-ups, and capable of handling own clothing when using restroom (unbutton/button, unzip/zip, pull up, etc.)
  - Pre-K I**
    - Student must be 4 years old by September 1, 2021
  - Kindergarten**
    - Student must be 5 years old by September 1, 2021
- Complete Student Application and Student Information forms and return to office. Application fee is due at this time.
- Students entering Pre-K II do not visit a classroom. For students entering Pre-K I or Kindergarten, schedule and complete student's classroom visitation during the spring.
- Students entering Pre-K II or Pre-K I are not tested. Students entering Kindergarten are tested at time of visitation. The \$50 testing fee is due at this time. Results will be discussed with parent.
- Acceptance letters will be mailed. To accept your child's placement, sign and return Tuition Agreement. This is a binding legal document. When Tuition Agreement has been executed by parent and school, there will be no refund of any fees or tuition obligation.
- Submit admission and activity fees with Tuition Agreement. Application fee will be deducted from admission fee.
- Send in forms from May packet per dates indicated, including birth certificate, state-required health screenings, and Doctor's Statement (dated after May 1, 2021).
- Pay annual or semester tuition on June 1, 2021. We do not send out invoices, so please mark your calendar to avoid late fees.